

**the Evening Farmers Market**  
**RULES OF THE EVENING FARMERS MARKET**

Updated 2024

1. Membership is offered to residents of North Carolina whose products qualify and former members in good standing with the Evening Farmers Market. A vendor may be denied membership into the Evening Farmers Market if deemed in the best interest of the market-by the Board of Directors.
2. All vendors must submit a completed Vendor/Membership Application package and pay fees before setting up at the vendor's first market. Vendors selling produce must submit a grower's certificate from their extension office if one not already on file. Vendors selling baked goods must submit a kitchen certification form; meat and poultry vendors must submit a handler's license. All vendors must have their products approved to participate in the market. All vendors must have their operation documented. Vendors selling crafts, baked goods, meat, poultry, and canned goods must provide the market with their NCDOR sales and use tax certificate. The market must be given a copy of this certificate by first market when vendor sets up. Certificates must be displayed in all vendors' booth. For more information refer to: <http://www.dornc.com/taxes/sales/specialty.html>
3. No reselling of produce or other products is allowed. Each member/vendor must be the original producer of all the items being sold.
4. The annual nonrefundable application fee of \$20.00 is due by the vendor's first market when application is submitted.
  - a. Set up fees are as follows:
    - i. \$100 for the year due at vendor's at first set up
    - ii. \$20 monthly fee due on the first market of the month
  - b. All fees must be paid prior to setting up. Students 16 and under and non-profits are not charged a fee. Vendors not paying rent will be asked to leave.
5. Space assignments at the market are decided by the board, based on what is determined to be best for the market. New vendors may be assigned different locations weekly until a permanent location becomes available. The market manager may move a vendor to a new location as needed or necessary. Standard vendor spaces are based on need but no larger than 10 x 10 feet. Vendors needing additional space should make arrangements with the market manager.
6. **No parking is allowed in the alley or on the mulch in the park.** After unloading vendors may park in designated, non-reserved parking spaces, in the tax office parking lot, or on the street.

7. Official market hours are 3:30 p.m. to 6:00 p.m. Vendors may begin setting up at 2:30 p.m. Vendors with an assigned space must notify by phone or text, the Market Manager, Madge Eggena, at 704-929-0347 prior to any absence/lateness or forfeit their space. Assigned spaces for vendors will only be saved for occupants until 3:15 p.m. without prearrangement. Absences/lateness, without prior notification, will result in a vendor losing their assigned space and becoming “inactive”. An “inactive” vendor will only be provided space when and where it is available. Vendors not attending from opening to closing market dates must inform market of their starting and ending dates.
8. Vendors must comply with all market rules in addition to all city ordinances and parking rules. The market manager with another officer present has the right to ask any vendor to leave the market if they are not conforming to rules of the market, city and police department of Statesville or are behaving in a disruptive manner.
9. No smoking is allowed in the park by vendors. Vendors may only smoke in the parking lot away from other vendors and customers and properly dispose of cigarette butts. Each vendor is responsible for cleaning up the area completely around his/her selling space, including biodegradable waste such as plant leaves, corn shucks, etc.
10. Prices must be posted for all items sold.
11. All products must be of top quality.
12. No animals may be sold or given away at the market.
13. RAIN – The market is open rain or shine. If it is raining, vendors decide if they want to set-up or not. There is no space fee refund due to inclement weather.
14. All vendors must operate in a courteous manner with both customers and fellow vendors. Put on a smile, greet customers, get to know them; this is good for the market and for your sales. You are the market’s best representative.
15. A note to vendors and prospective vendors: Unlike other markets, this market is of the farmers, by the farmers, and for the farmers. The officer positions are not somebody else, they are us. Everyone is expected to pitch in and help put the signs out, set up and take down tables and tents when we have events, and keep the park clean in other words – *please do your part.*